

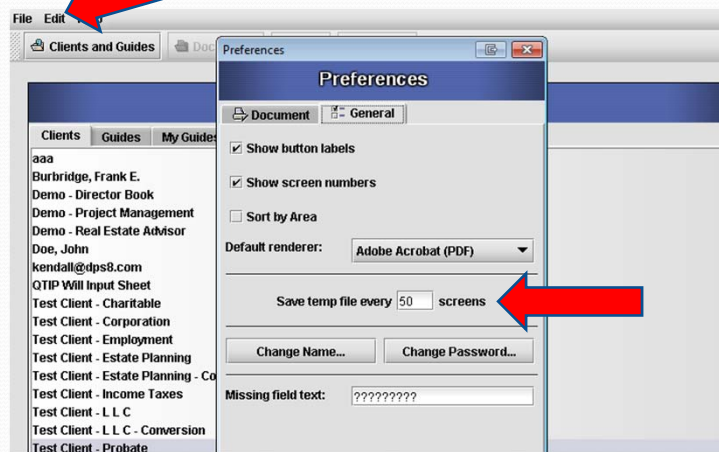
Restoring A DPS 8.0 Client File

Purpose Of This Tutorial

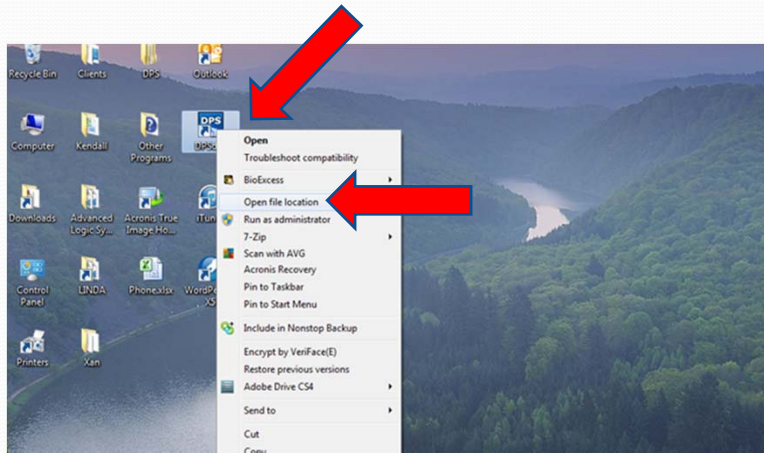
- This tutorial will show you how to restore a DPS client file
- Such a restoration is needed if:
 - Your computer crashes
 - You want to go back to an earlier version of the client file

DPS automatically stores backups
of your client files as it runs

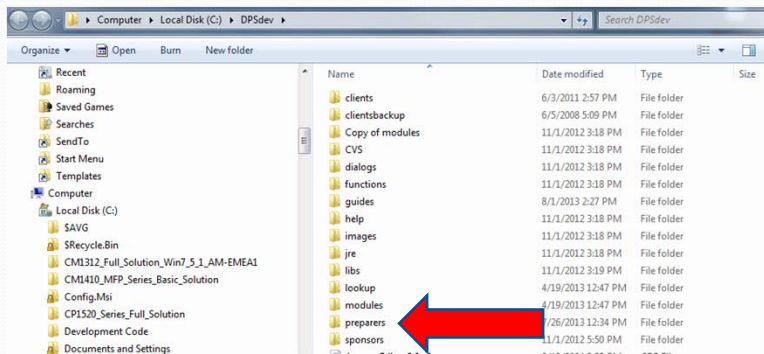
By selecting Edit then Preferences in the General
tab you can change the frequency of the backups



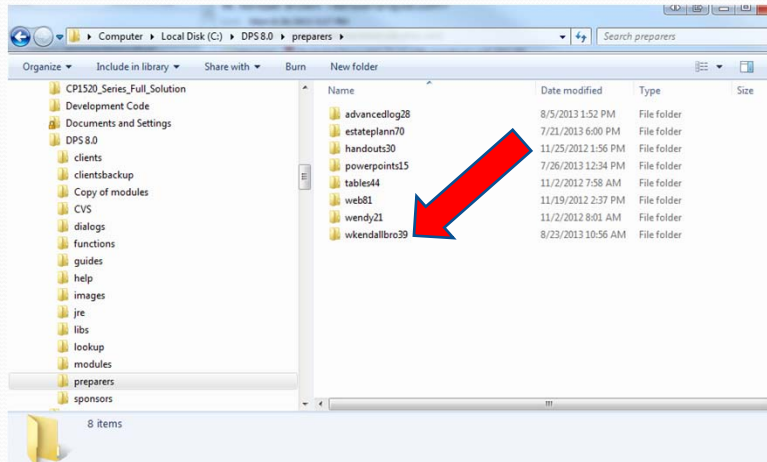
To start the restore procedure, right click on the DPS 8.0 icon and select Open File Location



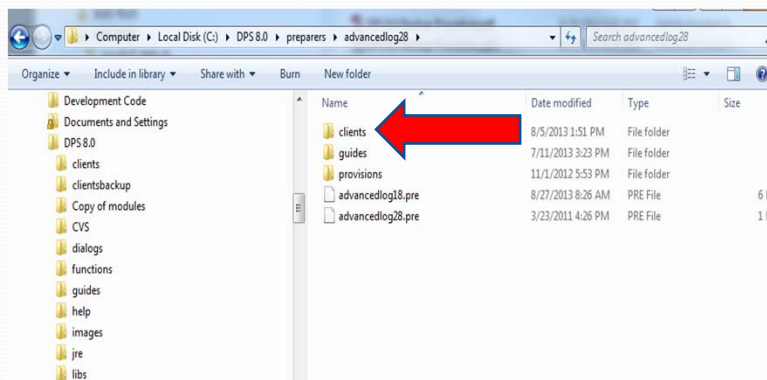
Double click on the preparers folder





Double click on the appropriate name (something that looks like your name)



Double click on the clients folder to see your DPS 8.0 client files




You will see a client file and one or more backup files



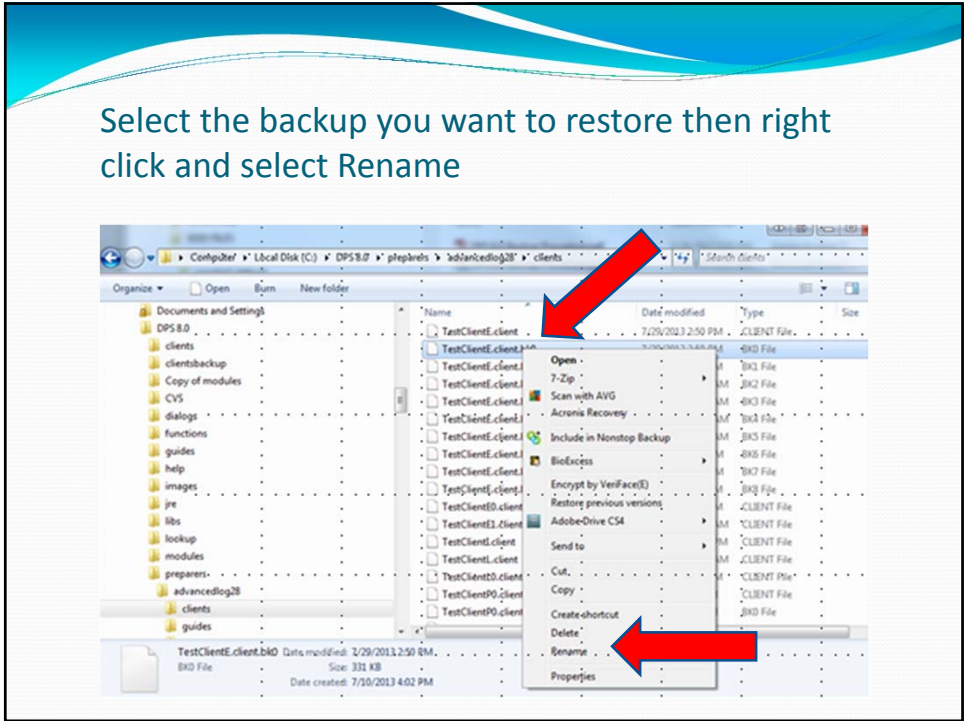
Name	Date modified	Type	Size
<input type="checkbox"/> TestClientE.client	7/29/2013 2:50 PM	CLIENT File	33
<input type="checkbox"/> TestClientE.client.bk0	7/29/2013 2:50 PM	BK0 File	33
<input type="checkbox"/> TestClientE.client.bk1	7/11/2013 1:52 PM	BK1 File	33
<input type="checkbox"/> TestClientE.client.bk2	7/11/2013 11:09 AM	BK2 File	33
<input type="checkbox"/> TestClientE.client.bk3	7/11/2013 11:03 AM	BK3 File	33
<input type="checkbox"/> TestClientE.client.bk4	7/11/2013 10:32 AM	BK4 File	33
<input type="checkbox"/> TestClientE.client.bk5	7/11/2013 10:23 AM	BK5 File	33
<input type="checkbox"/> TestClientE.client.bk6	7/11/2013 9:46 AM	BK6 File	33
<input type="checkbox"/> TestClientE.client.bk7	7/11/2013 9:45 AM	BK7 File	33
<input type="checkbox"/> TestClientE.client.bk8	7/10/2013 6:11 PM	BK8 File	33
<input type="checkbox"/> TestClientE0.client	9/20/2006 4:08 PM	CLIENT File	10
<input type="checkbox"/> TestClientF1.client	6/23/2010 10:49 AM	CLIENT File	1

Drag the client file to be restored to your Desktop and don't delete it until you are sure everything is correct

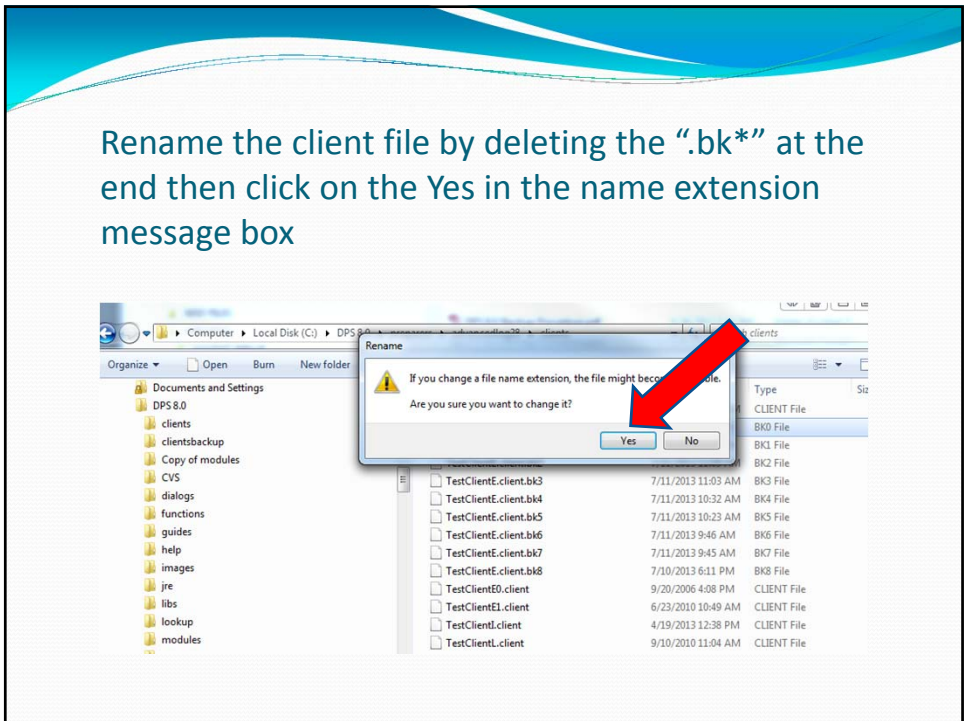


Name	Date modified	Type	Size
<input type="checkbox"/> TestClientE.client	7/29/2013 2:50 PM	CLIENT File	33
<input type="checkbox"/> TestClientE.client.bk0	7/29/2013 2:50 PM	BK0 File	33
<input type="checkbox"/> TestClientE.client.bk1	7/11/2013 1:52 PM	BK1 File	33
<input type="checkbox"/> TestClientE.client.bk2	7/11/2013 11:09 AM	BK2 File	33
<input type="checkbox"/> TestClientE.client.bk3	7/11/2013 11:03 AM	BK3 File	33
<input type="checkbox"/> TestClientE.client.bk4	7/11/2013 10:32 AM	BK4 File	33
<input type="checkbox"/> TestClientE.client.bk5	7/11/2013 10:23 AM	BK5 File	33
<input type="checkbox"/> TestClientE.client.bk6	7/11/2013 9:46 AM	BK6 File	33
<input type="checkbox"/> TestClientE.client.bk7	7/11/2013 9:45 AM	BK7 File	33
<input type="checkbox"/> TestClientE.client.bk8	7/10/2013 6:11 PM	BK8 File	33
<input type="checkbox"/> TestClientE0.client	9/20/2006 4:08 PM	CLIENT File	10
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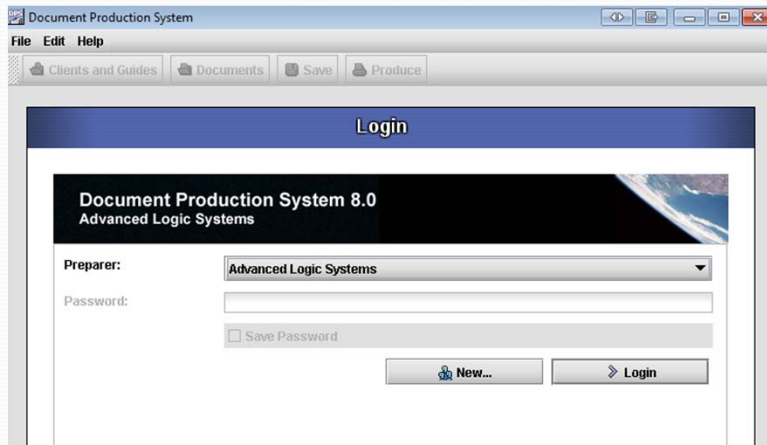
Select the backup you want to restore then right click and select Rename



Rename the client file by deleting the “.bk*” at the end then click on the Yes in the name extension message box



When you start DPS 8.0 and open that client you will see that the prior client file has been restored and those answers show



If everything looks fine you can delete (or move to the Recycle Bin) the client file you put on your Desktop



**For additional assistance call or email
Xan Taylor
Advanced Logic Systems
1-800-454-7703
support@dps8.com**